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# APPLICATION FORM

## EXTENSION CENTER CUSCO 2020

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### GENERAL INFORMATION:

Family name: .....

First name (as passport): .....

Passport number: .....

Passport expiration date: .....

\*The passport must be valid for at least 6 months after the end of the program.

Place of birth: ..... Date of birth: Day: ..... Month: ..... Year: .....

Nationality: .....

Sex:  Male  Female Jacket size: .....

Address: .....

City : ..... Zip Code: .....

Country: .....

Telephone: ..... Cell phone: .....

University e-mail: .....

Personal e-mail: .....

### HOME INSTITUTION INFORMATION:

Name of institution/university: .....

Major: .....

Number of years studied prior to arrival: .....

Address: .....

City: ..... Zip Code: .....

Country: .....

### HOME INSTITUTION CONTACT INFORMATION:

Full name: .....

Position: .....

Telephone: .....

E-mail: ..... Cell phone: .....

### TRAVEL INFORMATION:

Nearest Peruvian Consulate (Country and City) .....

Arrival Date (DD/MM/YY): .....

Where are you staying?  Casa Don Ignacio  Homestay  Other .....

If other, please specify: .....

### MEDICAL INFORMATION:

Do you have any disease we should be aware of?  Yes  No

In case you marked YES, please specify: .....

Do you have any Medical Insurance?  Yes  No\*

If you marked YES, please answer: Company name: ..... Policy Number: .....

**\*If you marked NO please be aware that it's mandatory to purchase one prior to your arrival to Peru.**

PLEASE NOTE: Students must enter Peru on a TOURIST VISA if traveling independently or through an educational representative. If students arrive through a USIL partner university, they must enter Peru under an OFFICIAL VISA, which is requested from the immigration department by USIL and then sent to the consulate you have indicated above. Please do not apply for a student visa on your own.

Signature: .....

Date (DD/MM/YY) .....

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## EXTENSION CENTER CUSCO 2020

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**CHOOSE THE PROGRAM YOU WANT TO BE ENROLLED IN:**

- Semester in Cusco 1 (January-May)                       Summer in Cusco 2 (July-August)  
 Summer in Cusco 1 (May-June)                       Semester in Cusco 2 (August-November)

**COURSES**

Please, choose up to 10 courses. These Must be ranked from 1 to 10, being 1 the course you like the most and 10 the one you like the least.

<b>BUSINESS TRACK</b>		Business in Peru and Latin America	Global Business Strategy
		Leadership and Communication	International Marketing
		Entrepreneurship	Liderazgo organizacional
<b>HUMANITIES TRACK</b>		Contemporary Society and Culture of Peru	Communication Psychology
		Photography in Cusco	Literatura Latinoamericana
		History and Culture of the Incas	Introduction to Service Learning
		Art and Design in Cusco	
<b>SCIENCES TRACK</b>		Biodiversity of Peru	Inca Architecture
		Healing and Shamanism in the Andean and Amazonian Culture	Cultural Heritage Conservation
<b>GASTRONOMY TRACK</b>		History of Peruvian Cuisine	Andean Nutrition
		Gastronomic Tourism in Cusco and Peru	
<b>SPANISH LANGUAGE</b>		Beginner	Preintermediate
		Intermediate	Advanced
If selecting Spanish, mark the level you would like to take and be aware this might change according to the results of the Spanish Placement Test (SPT)			

Are any of these courses required as mandatory by your home university?     Yes     No

In case you marked YES, please specify: .....

Although the International Extension Center takes reasonable care to provide the courses, services and facilities described, the Center cannot guarantee the provision of any courses, service or facility. Any course, service or facility may be altered or withdrawn owing to circumstances beyond the Center's reasonable control. Such circumstances include, but are not limited to, lack of demand (minimum number of students required to open a class), equipment failure, departure of key personnel, withdrawal of students. The information on this application form is for general guidance and does not form any part of a contract.

**HOW DID YOU HEAR ABOUT USIL?**

- An article in a magazine or newspaper/ USIL brochure  
 A current or former student at my home university  
 Internet  
 At an educational fair  
 An educational representative agency  
 School advisor/International Office  
 USIL website  
 Other: .....

Signature: .....

Date (DD/MM/YY).....

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# APPLICATION FORM FOR EXTRACURRICULAR AND SERVICE LEARNING ACTIVITIES 2020

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Last name: .....

First name: .....

**I would like to participate in the following extra curricular activities offered by USIL:**

### 1) Volunteering Program:

Choose at least 3 of the Volunteering Program options listed below:

- Cusco Animal Protection**  
Creating a website to promote fundraising; making of doghouses and kennels for puppies in a range of sizes; improving and repairing the roofs of the two animal shelters; installation of running water; participation in veterinary campaigns.
- Cusco Center for Traditional Textiles**  
Assisting with Education Department events; organizing the photo archive and the permanent textile collection; creating an online database; conservation work with the permanent textile collection; assistance with texts for promotional publications, such as pamphlets and the bi-yearly newsletter, in Spanish and English; creating a catalog of CTTC products; designing a new CTTC website.
- Virgen del Carmen rural school (Occopata Village)**  
Greenhouse construction project; painting of recreation playground and school facilities; repair of classrooms and the kitchen; bilingual education (teaching English); science classes; recycling classes; library implementation.
- Casa de Acogida Mantay (Refuge of Underage Single Mothers)**  
Assistance with marketing and sale of handcraft products at the Mantay workshop; creation of a handicraft products catalog; assistance with online sales of handcrafted products; assistance with fundraising.
- Ministry of Culture**  
Cleaning of archaeological sites; manufacturing and installation of preventive signs at archaeological sites; participation in campaigns to combat the illicit trafficking of cultural heritage.

Other volunteering activities will be available. The coordination will provide with more information. There are lots of things to do and we need all the help we can get.

### 2) Cooking Lessons:

- These lessons are free of charge.  
Students only need to pay for the ingredients (no more than USD 10 per person)  
Peruvian food is one of the best in the world. Learn how to make it and taste it.

### 3) Salsa Lessons

- These dance classes are free of charge and are lots of fun.

### 4) Sports

- Soccer games
- Volleyball

## VOLUNTEERING PROGRAM ACCEPTANCE

I \_\_\_\_\_  
hereby apply to participate in the Volunteering Program of the Extension Center in Cusco of San Ignacio de Loyola University (USIL) from \_\_\_\_\_ to \_\_\_\_\_. I undertake to fulfill the tasks assigned to me by the Volunteering and Service Learning Program host organization(s)/institution(s) in a timely and conscientious manner over a total of \_\_\_\_\_ hours, within the above mentioned time period.

Signature: .....

Date (DD/MM/YY).....

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# LETTER OF COMMITMENT

## EXTENSION CENTER CUSCO 2020

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### Terms and Conditions

1. The participant's inscription in the program determines the automatic acceptance of all the academic, disciplinary and other related conditions that USIL establishes.
2. When arriving to the host country, the participant must assist mandatorily to the orientation session that will be offered. Therefore, ignorance of the rules given due to absence or distraction of the participant will not be admitted.
3. The participant leaves in record that USIL has done every foreseeable possible effort and adopted all of the reasonable measures to guarantee the security of the students, and therefore exempts USIL from all liability and/or affectations.
4. The Participant acknowledges that USIL has made all the foreseeable possible effort and has adopted all reasonable measures of care to guarantee the safety of its students, for which it exempts from all type of responsibility and / or effects to USIL, in the acts in who have not expressly intervened, becoming the Participant directly responsible for any act, contract, obligations (whether contractual or extracontractual) and / or liability for any damage, affectation, loss, costs and / or expenses as well as any type of activity carried out in front of a, or contract directly with third parties in a personal capacity and / or in which you have intervened and / or been totally or partially obligated.
5. The Participant exempts the institutions that receive it in the Program, from any eventual liability and / or damage for damages and / or damages in general that may occur during the term of the same, either in his own person or in third parties or goods of third parties, originated by their own conduct or omission.
6. USIL is not responsible for procedures with third parties, such as insurance companies, airlines or travel agencies or tourism, or procedures to return money. Any complaint, suggestion or recommendation must be made directly with the supplier company, even when related to activities planned as part of the PROGRAM.
7. It is recorded that the courses and activities included in the PROGRAM, exceptionally, may undergo changes taking into account external and not foreseeable issues such as the number of students enrolled, problems that may affect the availability of teachers or facilities, etc. , for which USIL must communicate and coordinate on this eventuality to the PARTICIPANTS in order to take the corresponding measures to reduce the effects of these eventual changes, during the development of the program.
8. The participant will be responsible for obtaining his / her passport, visa, medical insurance and in general any requirements that may be necessary to enter the country and perform the activities that are part of the PROGRAM, and in that same sense of records that the Participant disclaims liability to USIL for any non-academic matter, including criminal conduct, assault, loss or theft that is committed by or against the Participant.

In accordance with Law N° 29733 - Law for the Protection of Personal Data and its Rulings approved by Supreme Decree D.S. 003-2013-JUS, the student gives his/her express consent for the personal data provided to be incorporated in the Students, Alumni, Parents and Legal Guardians of Students personal databank of San Ignacio de Loyola University (USIL) and for that information to be used with the purpose of providing an appropriate educational service or, in the case of alumni, for the issuance of certificates upon request, as well as for communicating information concerning new academic programs and institutional activities; such uses may include financial and accounting management activities, monitoring of compliance and lack of compliance with financial obligations and insurance service provision, the management of client lists, profile analysis, publicity and commercial prospection, statistical, historical and scientific activities, the rendering of communication and telecommunication services, the management of lists of associates, associative, cultural, leisure, sport and professional activities, education, medical records, video surveillance, security and control of access to facilities, and the issuance of reports. Furthermore, information provided may be subject to the local transference of data to organizations directly related to USIL, including but not limited to insurance companies, EPS, health centers, financial institutions, professional associations, educational institutions, institutions with inter-institutional cooperation agreements, institutions dedicated to job placement and/or labor market research, accrediting organizations, SUNEDU, the Ministry of Education and other public entities that may be related to the adequate provision of educational services; as well as in the international transference of students to foreign educational institutions in the case of students who participate in international exchange programs, visiting scholar or double degree programs. The student hereby authorizes USIL to maintain his/her personal data in the aforementioned databank after termination of this contractual agreement for as long as may be deemed useful for the abovementioned purposes and uses, and as part of compliance with relevant legal obligations. The student may exercise his/her right to access, update, rectify, oppose and suppress or cancel his/her personal data through INFOSIL or by downloading the PDP Rights Request form at [www.usil.edu.pe/arco](http://www.usil.edu.pe/arco) and sending it by e-mail to [arco@usil.edu.pe](mailto:arco@usil.edu.pe), or submitting it in printed form at USIL's front desk, located at Avenida La Fontana 750,

- Signature: .....
- Full name: .....
- Passport number: .....
- Date: .....